* **Manual Email:\_**

| **Subject: Project Progress: Overview and Arrangements  Hello Dear team members at Waga**  I hope this email finds all of you in good health.  I am Habtamu Wolde. I have joined the team recently as assigned as junior project manager. And as assigned in the previous team meeting, I have working tasks such as the ux design for the website, the ux design for the mobile application and the back-end configuration with the database.  As previously agreed upon, we should use github, to stay up and be on the same page to manage the team progress, it is really convenient and optimal to solve dependency issues.  While working on the ux design for the website, I have been using react.js which is very convenient for handling both the front-end and back-end development. But other team members are currently using other js frameworks to work. Using different frameworks are resulting in incompatibilities in back-end configuration in the API agreement. And I hope in the coming meeting we should take it as an agenda to discuss and reach an agreement.  Regarding the next meeting, I prefer the meeting to be held on the weekends specifically in the morning time.   Thank you for giving your time to read my email and reflect on it.   Regards!  **Habtamu W.** |
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**Email from Chat GPT**

| **Subject: Introduction and Coordination for Project Progress**  **Dear Team Members,**  I hope this email finds you well. Allow me to introduce myself; I'm Habtamu Wolde, and I'm excited to be part of the team at WAGA working on our mobile application and website development project. With a focus on UX design for both platforms and back-end configuration with the database, I'm looking forward to contributing to our collective success.  Here are three areas where I believe I can provide leadership and take ownership within our team:   1. **UX Design for Website and Mobile Application:** Leveraging my experience in user experience design, I aim to ensure that our website and mobile application are intuitive, user-friendly, and aligned with our project goals. I'm committed to conducting thorough user research, wireframing, and prototyping to deliver designs that exceed expectations. 2. **Back-end Configuration and Database Management:** I will take charge of configuring the back-end systems and managing the database to ensure seamless integration with our front-end designs. By implementing robust and scalable solutions, I aim to optimize performance and enhance the overall user experience. 3. **Team Collaboration and Communication:** I believe in open communication and collaboration within our team. I'm committed to fostering a supportive environment where everyone's ideas are valued, and feedback is encouraged. I'm eager to facilitate brainstorming sessions, design reviews, and regular progress updates to keep us on track towards our goals.   In terms of my proposed work rhythm, I plan to work closely with each of you to establish a productive workflow that maximizes efficiency and creativity. I propose regular check-ins, either daily or bi-weekly depending on the project phase, to discuss progress, address any challenges, and ensure alignment with our objectives.  One of the key challenges I foresee in our project is ensuring seamless integration between the front-end designs and the back-end functionality. It's essential that we maintain clear communication and collaboration between our design and development teams to overcome this challenge effectively.  To kick start our collaboration, I suggest scheduling a project kickoff meeting next Weekend, where we can discuss our project goals, timelines, and individual responsibilities in more detail. Additionally, I propose scheduling recurring weekly meetings every Saturday and Sunday to track progress, address any issues, and adapt our strategies as needed.  I'm looking forward to working closely with each of you to deliver a successful project that exceeds our client's expectations. Please feel free to reach out to me if you have any questions, ideas, or concerns.  Best regards,  **Habtamu Wolde** Full stack Developer at WAGA **Habtamu.wolde@aastu.edu.et** |
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